



Beech Green Primary School

Respect Achieve Belong

Allergy and Anaphylaxis Policy

1. Policy Statement

Beech Green Primary School is committed to providing a safe, inclusive and supportive environment for all pupils, including those with allergies and those at risk of anaphylaxis.

We recognise that allergies can be life-threatening and that rapid recognition and treatment of an allergic reaction is essential. The school will take reasonable steps to minimise risks, ensure staff are trained and prepared, and maintain clear procedures for responding to allergic reactions and anaphylaxis.

The school works in partnership with parents, carers and healthcare professionals to ensure that appropriate medical information, consent and emergency procedures are in place for pupils with allergies.

This policy should be read alongside the school's Supporting Pupils with Medical Conditions Policy 2026.

2. Aims

The school aims to:

- Support pupils with diagnosed allergies to access a full and inclusive education.
- Reduce the risk of exposure to known allergens where reasonably practicable.
- Ensure staff can recognise the signs and symptoms of allergic reactions and anaphylaxis.
- Ensure prompt access to emergency treatment.
- Work closely with parents, carers and healthcare professionals.
- Maintain appropriate records and healthcare plans.

3. Training

Beech Green Primary School is committed to ensuring all staff are suitably informed and trained.

Staff Training Arrangements

All staff will complete:

NHS Medical Conditions Awareness Training, which includes:

- Allergy awareness
- Anaphylaxis awareness

- Asthma awareness
- Epilepsy awareness

Training will be completed:

- On induction for new staff.
- As part of regular refresher training.
- When a pupil with significant allergy needs joins the school, where additional training may be required.

Staff will be trained to:

- Recognise mild and severe allergic reactions.
- Recognise the signs of anaphylactic shock.
- Administer an adrenaline auto-injector (AAI), such as an EpiPen.
- Contact emergency services promptly.
- Follow school emergency procedures.

4. Emergency Adrenaline Auto-Injector (AAI)

Beech Green Primary School maintains an emergency adrenaline auto-injector (EpiPen) for use in an emergency.

Location

The emergency EpiPen station is located:

Main Office

The location is known to staff and is readily accessible in an emergency.

The emergency AAI may be used for:

- A pupil who has been prescribed an adrenaline auto-injector and whose own device is unavailable, expired or has already been administered.
- A pupil experiencing symptoms of anaphylaxis where medical advice supports its use.

Emergency medication will be checked regularly to ensure it remains in date.

5. Individual Healthcare Plans

Where a pupil has a diagnosed allergy that could require medical intervention, the school will develop an Individual Healthcare Plan in partnership with:

- Parents or carers
- Healthcare professionals
- Relevant school staff

Plans will include:

- Known allergens
- Symptoms of reaction
- Emergency procedures
- Medication requirements
- Storage arrangements
- Details of any prescribed adrenaline auto-injectors

Where an Allergy Action Plan or Individual Healthcare Plan is provided by a healthcare professional, the plan must be signed by the relevant healthcare professional and the parent/carer.

By signing the plan, parents/carers confirm that the information provided is accurate and up to date and give consent for school staff to follow the medical advice, emergency procedures and medication arrangements detailed within the plan.

The school will ensure that signed plans are securely stored and made available to relevant staff on a need-to-know basis.

Plans will be reviewed at least annually and whenever medical needs change.

6. Reducing Risk

The school will take reasonable steps to minimise exposure to known allergens by:

- Sharing relevant information with staff on a need-to-know basis.
- Following medical advice provided by healthcare professionals.
- Considering allergy risks when planning activities, events and educational visits.
- Promoting good hygiene practices, including handwashing before and after eating.
- Encouraging pupils not to share food, drinks or eating utensils.

While every effort will be made to reduce risks, the school cannot guarantee an allergen-free environment.

7. Recognising Anaphylaxis

Symptoms may include:

- Swelling of the lips, tongue or throat
- Difficulty breathing or wheezing
- Persistent cough
- Dizziness or collapse
- Pale or clammy skin
- Sudden severe rash or hives
- Loss of consciousness

Anaphylaxis is a medical emergency and requires immediate action.

8. Emergency Procedure

If anaphylaxis is suspected:

1. Administer the pupil's prescribed adrenaline auto-injector immediately.
2. If unavailable, use the school's emergency adrenaline auto-injector where appropriate.
3. Call 999 and request an ambulance, stating "anaphylaxis".
4. Contact parents/carers.
5. Monitor the pupil continuously.
6. If symptoms do not improve and a second device is available, follow current medical guidance and emergency service instructions.
7. Ensure a member of staff accompanies the pupil if taken to hospital and parents have not yet arrived.

9. Educational Visits

Risk assessments for visits and residential trips will consider:

- Known allergies
- Access to medication
- Storage of emergency medication
- Availability of trained staff
- Emergency arrangements

Adrenaline auto-injectors and healthcare plans will accompany pupils on off-site visits.

10. Roles and Responsibilities

Governing Board

The Governing Board will ensure appropriate policies and procedures are in place for supporting pupils with medical conditions.

Headteacher

The Headteacher will:

Ensure this policy is implemented.

- Ensure appropriate staff training is provided.
- Support effective communication with families and medical professionals.

School Business Manager

The School Business Manager will:

- Oversee storage and monitoring of emergency medication.
- Maintain records of staff training.
- Support annual policy review and compliance.

Staff

Staff will:

- Complete required training.
- Follow healthcare plans.
- Act promptly in an emergency.
- Report concerns regarding pupil health needs.

Parents and Carers

Parents are responsible for:

- Informing the school of allergies and changes in medical needs.
- Providing prescribed medication where required.
- Ensuring medication remains in date.
- Providing the school with an up-to-date Allergy Action Plan or Individual Healthcare Plan where required.
- Signing and returning all healthcare plans and related documentation promptly.
- Informing the school immediately of any changes to medical advice, medication or emergency treatment arrangements.

11. Monitoring and Review

This policy will be reviewed annually, or sooner if legislation, guidance or school procedures change.

Beech Green Primary School is committed to ensuring that every child with allergies feels safe, supported and fully included in school life.